

INCOME AND TAX PAYMENTS

Income Sources

The best way to lower your tax preparation bill is to provide us with organized and complete information. Not every type of reportable income is listed on this page, but this checklist can help you get a start on gathering your materials.

_____	W-2's	from employment earnings
_____	1099-INT	Interest income
_____	1099-DIV	Dividends received
_____	1099-MISC	Miscellaneous Income -- this may be income received from work done for someone other than a regular employer. It could also be from rental income, royalty income, or other miscellaneous items of income
_____	1099-B*	Most often received in connection with the sale of securities
_____	1099-G	State income tax refund, unemployment benefits
_____	W-2G	Winnings from gambling
_____	1099-R	IRA Distributions, Pension payments
_____	SSA-1099	Social Security Benefits
_____	Sched. K-1	Income from a partnership, S corp., trust

* On sale of securities, the following information is also needed:

Description	Date Purch	Cost	Date Sold	Selling Price
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(This information is available from your broker and is often included in your year-end statement)

Quarterly Payments

If you made any quarterly tax payments, list them here:

	Date	Federal Amount	Date	State Amount
Prior Year Overpayment applied	_____	_____	_____	_____
1st Quarter	_____	_____	_____	_____
2nd Quarter	_____	_____	_____	_____
3rd Quarter	_____	_____	_____	_____
4th Quarter	_____	_____	_____	_____